

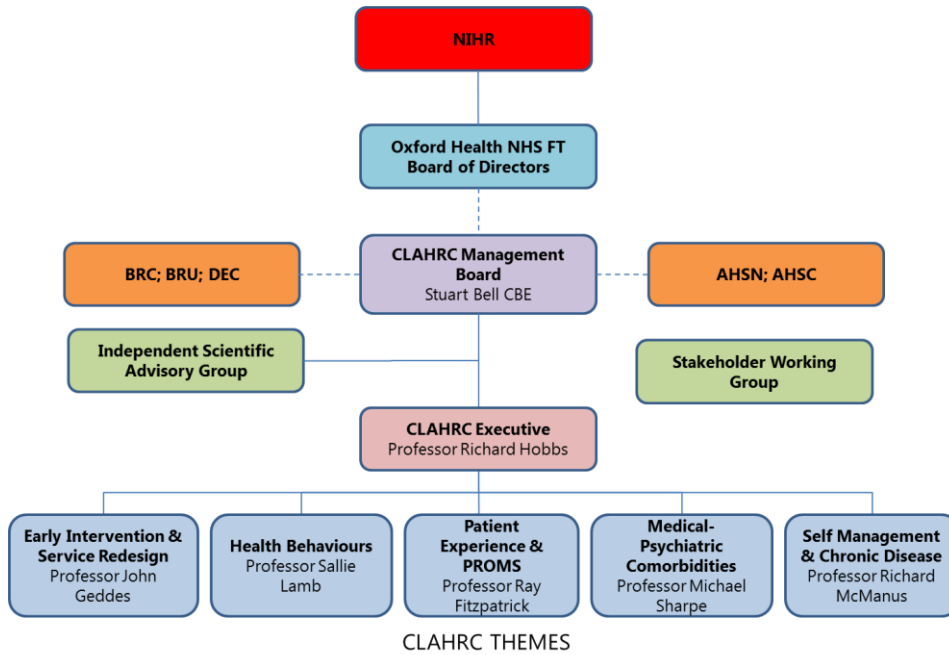
NIHR CLAHRC Oxford Scientific Advisory Group

Terms of Reference

1. Constitution

This Board is established by the members of the NIHR CLAHRC Oxford as the independent scientific advisory group of the NIHR CLAHRC Oxford.

2. NIHR CLAHRC Oxford Governance Structure



3. Terms of Reference

a. Purpose

The role of the CLAHRC Scientific Advisory Group (SAG) will be essentially strategic; it will advise the CLAHRC Management Board on matters related to the progress and scientific excellence of the NIHR CLAHRC Oxford.

b. Objectives

SAG is responsible for providing independent scientific advice to the CLAHRC Management Board on the CLAHRC research and implementation portfolio including both current and proposed new themes and projects within themes. SAG will also assess and report on the overall scientific validity and direction of both the research and implementation activity of the CLAHRC, funded by NIHR and matched funds.

Each theme will provide a report of current scientific activity through the Executive Board. In addition to this, any new projects or major changes to themes will be provided to the Scientific Advisory Board following review by both the Executive Board and the Management Board.

SAG will provide independent scientific advice to the CLAHRC Management Board with the following remit:

- To review the scientific work of the CLAHRC based on current public health priorities and advise on the direction and scope of CLAHRC activity
- To provide strategic advice based on the scientific validity of the current research and implementation activity
- To play an active role in monitoring the performance and scientific excellence of CLAHRC themes and projects
- To advise on whether to support changes to themes / current projects
- To advise on whether to support new themes / projects

4. Membership

Organisation	Position	Named person
recent CEO of Roche Pharmaceuticals and Chairman of Health Innovation Challenge Funding Committee for the Wellcome Trust	Chair	William Burns
UMC Utrecht	Professor of Epidemiology	Dietrich Grobbee
	Lay Representative	Lester Firkins OBE

5. Reporting Arrangements

On a yearly basis, the Scientific Advisory Group will provide a written report to the Management Board Meeting to inform their decision making.

6. Frequency

SAB will meet a minimum of once a year (starting December 2014) each year for the duration of the NIHR CLAHRC Oxford.

7. Other Matters

The Management Board shall be supported administratively by the NIHR CLAHRC Oxford Manager and Project Officer, whose duties in this respect will include:

- Agreement of the agenda with the Chair and attendees;
- Collation of the papers;
- Keeping a record of the matters arising and issues to be carried forward.

9. Review

These terms of reference will be reviewed at least annually as part of the monitoring effectiveness process.