

# Agenda

## CLAHRC Executive Group Meeting

**Date and Time:** Friday 21<sup>st</sup> March 2014 (10.00 – 11.30)  
**Place:** NDPCHS, 23-38 Hythe Bridge Street (Boardroom), Oxford, OX1 2ET  
**Chair:** Professor Richard Hobbs

Attendees		
	Alex Gardiner – AG	Nicola Small – NS
	Belinda Lennox – BL	Raymond Fitzpatrick - RF
	Bill Wells – BW	Richard Hobbs – RH
	Georgina Fletcher - GF	Richard McManus - RMcM
	John Geddes – JG	Sian Rees - SR
	Michael Sharpe – MS	Carla Betts – CB (minutes)

- 1. Introductions and Apologies** **RH**  
Apologies have been received from Chandi Ratnatunga (CR), Sallie Lamb (SL) and Sue Dopson (SD).
- 2. Minutes** **All**  
Minutes dated the 24<sup>th</sup> January 2014.
- 3. Finance**

  - Collaboration agreements JH/AK
  - Sponsorship BW
  - Matched funding RH
  - Theme Underspend
- 4. Update from each Theme Lead** **Theme Leads**
- 5. Communications & PPI Update**

  - Website AG
  - PPI update – Strategy and Job Description SR
  - Proposed CLAHRC Review & Showcase Event Jan 2015 AG
- 6. Any Other Business** **All**

  - Training – NIHR Academic Training Lead required AG
  - New posts update
  - NWL CLAHRC Collaboration Proposal RH
- 7. Date of Next Meeting** **All**  
The next meeting has been scheduled for Tuesday 3<sup>rd</sup> June (13.30 – 15.00) at New Radcliffe House.