

Agenda

CLAHRC Executive Group Meeting

Date and Time: Friday 21st March 2014 (10.00 – 11.30)
Place: NDPCHS, 23-38 Hythe Bridge Street (Boardroom), Oxford, OX1 2ET
Chair: Professor Richard Hobbs

| Attendees | | |
|-----------|------------------------|----------------------------|
| | Alex Gardiner – AG | Nicola Small – NS |
| | Belinda Lennox – BL | Raymond Fitzpatrick - RF |
| | Bill Wells – BW | Richard Hobbs – RH |
| | Georgina Fletcher - GF | Richard McManus - RMcM |
| | John Geddes – JG | Sian Rees - SR |
| | Michael Sharpe – MS | Carla Betts – CB (minutes) |

- 1. Introductions and Apologies** **RH**
Apologies have been received from Chandi Ratnatunga (CR), Sallie Lamb (SL) and Sue Dopson (SD).
- 2. Minutes** **All**
Minutes dated the 24th January 2014.
- 3. Finance**

 - Collaboration agreements JH/AK
 - Sponsorship BW
 - Matched funding RH
 - Theme Underspend
- 4. Update from each Theme Lead** **Theme Leads**
- 5. Communications & PPI Update**

 - Website AG
 - PPI update – Strategy and Job Description SR
 - Proposed CLAHRC Review & Showcase Event Jan 2015 AG
- 6. Any Other Business** **All**

 - Training – NIHR Academic Training Lead required AG
 - New posts update
 - NWL CLAHRC Collaboration Proposal RH
- 7. Date of Next Meeting** **All**
The next meeting has been scheduled for Tuesday 3rd June (13.30 – 15.00) at New Radcliffe House.