

# Agenda

## CLAHRC Executive Group Meeting

**Date and Time:** Thursday 17<sup>th</sup> July 2014 (11.00 – 12.30)  
**Place:** NDPCHS, New Radcliffe House, Walton Street, Jericho, OX2 6NW  
**Chair:** Professor Richard Hobbs

<b>Attendees</b>	Alex Gardiner – AG	Richard Hobbs – RH
	Belinda Lennox – BL	Richard McManus – RMcM
	Chandi Ratnatunga - CR	Sian Rees – SR
	Michael Sharpe - MS	Sue Dopson - SD
	Raymond Fitzpatrick – RF	Carla Betts – CB (minutes)

1. **Introductions and Apologies** RH  
Apologies have been received from Bill Wells (BW), John Geddes (JG) and Sallie Lamb (SL).
2. **Minutes** All  
Minutes dated the 3<sup>rd</sup> June 2014
3. **Finance** AG
  - Matched Funding
  - Main Contract
4. **Brief update from each Theme Lead** Theme Leads
5. **Communications update** AG
6. **PPI Update** SR
  - PPI Coordinator post
  - Lay representative appointments
  - Training and Development
7. **AHSN Update** CR
8. **Any Other Business** All
  - Scientific Advisory Board membership update
  - NIHR Infrastructure Training Lead
9. **Date of Next Meeting** All  
Tuesday 9<sup>th</sup> September (14.00 – 15.30) at New Radcliffe House.