

Agenda

CLAHRC Executive Group Meeting

Date and Time: Tuesday 3rd June 2014 (13.30 – 15.00)
Place: NDPCHS, New Radcliffe House, Walton Street, Jericho, OX2 6NW
Chair: Professor Richard Hobbs

Attendees	Alex Gardiner – AG	Raymond Fitzpatrick – RF
	Belinda Lennox – BL	Richard Hobbs – RH
	Bill Wells – BW	Richard McManus – RMcM
	Chandi Ratnatunga - CR	Sallie Lamb - SL
	Dan Richards-Doran - DRD	Sian Rees – SR
	Jane Walker – JW	Sue Dopson - SD
	John Geddes – JG	Carla Betts – CB (minutes)
	Nicola Small – NS	

- 1. Introductions and Apologies** **RH**
Apologies have been received from Michael Sharpe (MS).
- 2. Minutes** **All**
Minutes dated the 21st March 2014.
- 3. Finance** **BW**
 - Matched Funding presentation
 - Matched Funding contacts
 - Main Contract (deadline 30th June) / Collaboration agreements
- 4. Brief update from each Theme Lead** **Theme Leads**
- 5. Communications update** **AG / DRD**
 - Website
 - Communications update and strategy
 - NIHR CLAHRC community e-newsletter
 - NIHR Hub Training
- 6. PPI Update** **SR**
 - PPI Coordinator post
 - Lay representative appointments
 - Public events and Theme specific public talks and debates
- 7. Any Other Business** **All**
 - Outputs
 - Dementia studentship opportunities
 - Action Learning (SBS) / Theme representatives for the CLAHRC Implementation Group **RMcM / SD**
 - NIHR acknowledgement guideline reminder!
- 8. Date of Next Meeting** **All**
Thursday 17th July (11.00 – 12.30) at New Radcliffe House